

HINDI TEACHERS' TRAINING INSTITUTE, CUTTACK

Internal Complaints Committee

Minutes of Meeting

Date of conduction-04.07.2023

Time- 2.30 pm

Venue- Principal's Chamber

Meeting Attended By-

Dr. Arjun Naik, Member

Dr Janki Jha, Member

Dr Preeti Pragyan, Member

Mrs Tejaswini Acharya, Member, Non-Teaching

Mrs Gayatri Sharma, Member-NGO

Mrs Kabita Patra, Advocate, Legal Advisor

Mr. Sourav Mishra, Student Representative

Ms. Swati Tapanwita Rout, Student Representative.

The meeting commenced at 2.30 pm with all above mentioned members in the Principle's Chamber. As the committee was newly formulated and effective from the year 2023-24, all the members were introduced themselves and also welcomed by the convenor of ICC.

Agenda-

1. Activities and events to be conducted for creating awareness of ICC and harassment of women.
2. Precautions to be taken while using digital platforms.
3. Any other point with the permission of the principal.

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Points on the Agenda and Resolution taken in the meeting –

Point-1 Activities and events to be conducted for creating awareness of ICC and harassment of women.

Dr Arjun Naik Sir commented on increasing the awareness of ICC among the students as well as staff members including non-teaching staff members. He had also suggested that the awareness sessions be held not only for the students but also for the employees of both genders, at least twice a year. This suggestion was also supported by the student representatives. Dr Janki Jha was of the opinion that display boards to be put up at prominent spots in the institute in that also mention that 'confidentiality is assured' to the complainant. She also suggested that a poster making competition be held amongst students on the theme 'Safe Spaces' or 'Safe Space, Free Space' creating an awareness of the requirement and sensitizing the students towards the issue.

It was resolved that this type of programme be conducted for this batch students as well students those will come in next session means taking admission in this month of both the genders.

A poster making Competition will also held by the end of September when both the year students will present in the institution.

All members seconded the above resolution.

Point-2 Precautions to be taken while using digital platforms.

Dr Preeti Pragyan suggested that 'Digital Harassment' be included in the activity being planned for the students.

Any other point with the permission of the principal.

1. Mrs Kabita Patra added that this is a statutory body addressing complaints/sexual harassment faced by women only as stated in the UGC guidelines.